

Tuesday, November 10, 2015

Minutes of the meeting of the Comox Valley sports centre commission held on Tuesday, November 10, 2015 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, B.C. commencing at 3:15 p.m.

MINUTES

Present:

Chair:	K. Grant	Town of Comox
Vice-Chair:	B. Wells	City of Courtenay
Members:	E. Grieve	Puntledge/Black Creek (Area 'C')
	S. McDonnell	School District No. 71
	L. Jangula	City of Courtenay
	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Alt. Member:	D. Frisch	City of Courtenay
Staff:	L. Dennis	Legislative Services Assistant
	B. Dunlop	Corporate Financial Officer
	D. Oakman	Chief Administrative Officer
	D. Walters	Acting General Manager of Community Services
	J. Warren	Corporate Legislative Officer

REPORTS:

RECOMMENDATION FOR CONTRACT AWARD - RECREATION MANAGEMENT SOFTWARE

B. Wells/B. Jolliffe: THAT the report dated October 30, 2015 regarding award of a five year contract for the provision and ongoing support of a recreation management software system for the Comox Valley sports and aquatic centres be received.

791(4)

Carried

J. Bourdon, manager of administration and employee relations, provided an overview of the staff report regarding award of a five year contract for the provision and ongoing support of a recreation management software system for the Comox Valley sports and aquatic centres.

B. Wells/B. Price: THAT as a result of a competitive process, a five year contract valued at approximately \$210,145 plus applicable taxes, be awarded to PerfectMind for the provision and ongoing support of a recreation management software system, effective January 1, 2016;

AND FURTHER THAT the chair and corporate legislative officer be authorized to execute the agreement.
791(6) Carried

CONSTRUCTION COST TRACKING - COMOX VALLEY REGIONAL DISTRICT CURLING CENTRE RENOVATION PROJECT

B. Wells/B. Jolliffe: THAT the report dated October 30, 2015 regarding the progress of the Comox Valley Regional District (CVRD) curling centre renovation project be received.
791(4) Carried

D. Walters, acting general manager of community services, presented an overview of the staff report regarding the progress of the Comox Valley Regional District (CVRD) curling centre renovation project.

COMOX VALLEY RECREATION COMPLEXES FEES AND CHARGES BYLAW AMENDMENT

B. Wells/E. Grieve: THAT the report dated October 30, 2015 regarding amendments to the existing schedule of fees and charges for the Comox Valley recreation complexes be received.
791(4) Carried

J. Bourdon, manager of administration and employee relations, provided an overview of the staff report regarding amendments to the existing schedule of fees and charges for the Comox Valley recreation complexes.

B. Wells/R. Nichol: THAT the Comox Valley recreation complexes fees and charges bylaw be amended to reflect the proposed new rates for the period of 2016 to 2018.
791(4) Carried

2016 – 2020 FINANCIAL PLAN – COMOX VALLEY RECREATION COMPLEX SERVICE – FUNCTION 645

R. Nichol/G. Sproule: THAT the report dated November 4, 2015 regarding the preliminary 2016-2020 financial plan and work plan highlights for the Comox Valley recreation complex service, function 645 be received.
791(4) Carried

W. Byrne, manager of financial planning, provided an overview of the financial planning process.

D. Walters, acting general manager of community services, presented an overview of the staff report regarding the preliminary 2016-2020 financial plan and work plan highlights for the Comox Valley recreation complex service, function 645.

Confirmed by:

Ken Grant
Chair

Certified Correct:

James Warren
Corporate Legislative Officer

Recorded By:

Lisa Dennis
Recording Secretary

These minutes were received by the Comox Valley Regional District board on the _____ day of _____, 20____.